

Marvwood University Health & Safety Committee Minutes

Place: LAC Building

Date: October 11, 2011
Time: 9:00 AM

Present: David Elliott, Lou Twardzik, Kaylee Dunning, Nancy Gibbons, Molly Baron, Myron Marcinek, Deborah Wardach, Deanne Garver, Lori Summa, Mary Reggie, Mike Finegan, Linda McDade, Rick Noels / Collegiate Risk Management Specialist

Absent:

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	9:10 a.m.	
2. Minutes reviewed / approved	<ul style="list-style-type: none"> Nancy Gibbons - Lori Summa approved 	Addendum to 09/13/11 minutes/Open Forum: The potential switch from latex gloves to nitrile gloves on campus as a protective measure against latex allergies was discussed. D. Garver agreed to provide D. Elliot with a draft proposal for this suggestion.
3. Opening Remarks	<ul style="list-style-type: none"> Dave Elliot noted Cheryl Bessoir withdrew from committee 	
3. Old Business	<ul style="list-style-type: none"> Science Bldg Mold Issue Nazareth Hall open door at rooftop exit Speed bump request for road toward turf field Speed bumps on Morgan Road-possible stop sign Regina Hall curb crumbling Lack of fire extinguishers in Study Grounds Café Chipped grate near Visual Arts Center AED locations on campus (August) Fire Drill held - Studio Arts Building Sept 23rd 9:00 a.m. Studio Arts Building Inspection follow up 	<ul style="list-style-type: none"> Cocciardi testing completed D. Elliot to check on results. D.Wardach noted still having mold issues, i.e. ceiling tiles, refrigerator. M. Marcinek to look at excess moisture in building, noted dehumidifiers not recommended as they can spread mold spores M. Marcinek noted door is to be replaced, awaiting quote from North Pocono Glass Speed bumps purchase approved for front of LAC and for Maxis Lane – M.Burns to see if we have any before purchase is made Stop sign installed at Morgan Road and Gillette On to-do list Purchase order generated for fire extinguishers/library at connections coffee shop, will take care of one for Study Grounds Cafe New grate ordered Approval to purchase two AED's, for LAC and McGowan Center No issues D. Elliot sent letter, photos to Matt Povse & Collier Parker re: inspection recommendations, and will follow up to see if they want to meet with committee members to review/correct.
4. New Business	<ul style="list-style-type: none"> No new issues reported 	
5. Next fire drill	<ul style="list-style-type: none"> Scheduled for LAC building 	<ul style="list-style-type: none"> October 18th, 2011 @ 10:00 a.m.
6. Review of accident/incident records	<ul style="list-style-type: none"> Accidents reviewed for July - 3 accidents 	<ul style="list-style-type: none"> 1 with lost time (2 days)
7. Next meeting/inspection	<ul style="list-style-type: none"> November 8, 2011 	<ul style="list-style-type: none"> Location to be announced
8. Open forum	<ul style="list-style-type: none"> Campus Safety Campus Safety Call Boxes 	<ul style="list-style-type: none"> Suggestion was made by R. Noels regarding possibility of merging Campus/Student Safety with Employee Health and Safety Committee. N.Gibbons and R.Noels to schedule meeting with Joe Garvey to discuss. To be inspected monthly by campus safety officers
9. Adjournment	10:15a.m.	
10. Committee Building Inspection	LAC	<ul style="list-style-type: none"> Issues recorded in Safety Committee Recommendation File

Cc: Joseph X. Garvey, Wendy Yankelitis, Joe McCormack, Robyn Krukovitz, Mark Pitely

Respectfully submitted by: Mary Reggie